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**Language, Literacy and Culture Program**

**Application For Research and Travel Award**

* Applications from current LLC students are considered on a rolling basis throughout the year. Decisions are made monthly with only one award per student granted per semester.
* Students can get up to two awards per year totaling $1,500; but each award is capped at $1,000.
* Budgets should be as accurate as possible. Award amounts will not be increased due to poor planning.
* Students must first apply to the [GSA](https://gsa.umbc.edu/grants-program/) for funding or provide an acceptable explanation why they did not.
* *While you must first apply to the GSA for funding, ideally your LLC application should be submitted 3-4 weeks ahead of the travel date to allow adequate time for LLC consideration of the request and processing the travel pre-approval with* [*UMBC Business Services*](https://businessservices.umbc.edu/travel/)*.*

**LLC Student Name:**       **LLC Cohort:**

**Purpose of Requested Funding:**

**Travel Date(s):**

**Budget Detail *(for conferences consider registration fee, transportation, lodging, and meals):***

**Total Budget:** $

**Will this travel involve**

[ ]  attending a conference [ ]  a conference presentation [ ]  speaker/panel discussion

**If funding request is for a conference presentation, has your paper been accepted?** (If so, send a copy of the acceptance correspondence with your application to Cathy Myers.)

**Yes** [ ]  **No** [ ]

**Where else have you applied for funding and what is the status of those applications?**

**Application Date:**